

CAST DEAL MEMO

Lock the role, rate, dates and billing before the first call.

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PRODUCTION

PRODUCTION TITLE

PRODUCTION COMPANY

PRODUCER

SHOOT DATES

MAIN LOCATION

UNION AGREEMENT (IF ANY)

PERFORMER

PERFORMER NAME

ROLE

AGENT / MANAGER

PHONE

EMAIL

UNION STATUS

RATE AND TERMS

RATE

PER (DAY / WEEK / FLAT)

GUARANTEED WORK DAYS

FITTINGS AND REHEARSALS

OVERTIME

PER DIEM AND MEALS

TRAVEL AND LODGING

PAYMENT TERMS

CREDIT AND BILLING

COPY OF THE FILM

CANCELLATION / KILL FEE

SPECIAL CONDITIONS night work, stunts, look changes, nudity rider, anything else agreed

STANDARD TERMS

- Services.** The performer will play the role above on the dates above, plus the fittings and rehearsals listed, and will be available for reasonable reshoots and ADR at the same rate.
- Likeness.** The company may use the performer's name, likeness, voice and approved bio in the film and in its trailers, publicity and festival materials, in all media.
- Rights.** The performance and all footage belong to the company. The performer won't use footage from the shoot without permission, except for a personal reel once the film is released.
- Cancellation.** Either side can end this memo with the notice above. The company pays for all days worked and any fee listed.
- No obligation.** The company doesn't have to use the performance or finish the film. Billing applies only if the performer appears in the final cut.
- Confidentiality.** The performer won't share the script or production details, or post from set, without the producer's OK.
- Whole deal.** This memo is the full agreement until both sides sign a longer contract. Union rules apply if the production is signatory.

PERFORMER SIGNATURE

DATE

PRODUCER SIGNATURE

NAME AND TITLE

DATE

Have a lawyer review this. This is a general template, not legal advice. Deal terms, tax rules and union rules differ by state, country and contract. Have a lawyer review it before you use it.